



**General Membership Meeting**  
**November 17, 2010**  
**RB 1047**

**AGENDA**

1. Call to Order
2. Reading of Minutes
3. Matters Arising
4. Treasurers Report
5. Communications and Bills
6. Executive Committee Report
7. Reports from Committees and Delegates
  - a. Budget Committee
  - b. Bargaining Committee
  - c. Membership Committee
  - d. Health and Safety Committee
8. Nominations and Elections
9. Personal Development Bursaries
10. Graduate Student Association
11. Unfinished Business
12. New Business
13. Good of the Union

**Members Present**

- |                         |              |
|-------------------------|--------------|
| 1. President:           | Scott Miller |
| 2. Vice-President:      | Matt Adams   |
| 3. Chief Steward:       | Ovidiu Jianu |
| 4. Secretary Treasurer: | Jim Riffel   |
| 5. Secretary:           | Brent Forbes |
| 6. Alex Bubon           | Physics      |
| 7. Anjala Pyakurel      | NRM          |

8. Brent Forbes	NRM
9. Emily Russel	Psychology
10. Ikrema Mohamed	M.Sc. Environmental
11. Jennifer Newby	Psychology
12. Jim Riffel	NRM
13. Joey Tanney	NRM
14. Kevin Shorthouse	NRM
15. Liane Kandler	Psychology
16. Lindsay Desaulniers	Public Health
17. Matt Adams	NECU
18. Oleksii Semeniuh	Physics
19. Ovidiu Jianu	Engineering
20. Scott Miller	NRM
21. Scott Wiebe	NRM
22. Susanne Walford	Biotechnology

### **1) Call to Order – 4:39 pm**

### **2) Reading of Minutes**

- Scott read the minutes from the April 7, 2010 general membership meeting
- Liane moved to approve the minutes
- Scott W seconded
- Motion carried

### **3) Matters Arising**

- Scott reported on the hiring of a bookkeeper (Advanced Bookkeeping Thunder Bay) to handle the finances of the local as per the suggestions of the Trustees report from April 2010.
- Jim indicated that he was working on acquiring T4A tax forms for employees of the local as per the suggestions of the Trustees report from April 2010
- Scott reported on the ratification of bylaws to take place during the meeting
- Scott reported on the events that occurred during the transfer of office to the new executive

### **4) Treasurers Report**

- Jim reported on the attached budget for the coming fiscal year

- Jim suggested the local form an annual bursary to be administered by the university and given to members of the local each year. It was agreed that the budget committee would form the details for approval by the membership
- Scott W moved to accept the treasurer's report
- Seconded by Liane
- Motion carried

## **5) Communications and Bills**

- Matt reported on the office agreement established between LUSU and the local
- Chris Valliant, Vice-President Finance LUSU was present to address questions from the local
- Jim reported on the agreement with the bookkeeper to maintain the finances

## **6) Executive Committee Report**

- Scott reported on the exchange from the last executive; went smoothly but little information available to new executive
- Scott reported on the success of the orientation event for local members held in September
- Scott reported that contract negotiations will begin in the fall as the current contract expires at the end of 2011
- Scott reported on the development of a space task force in conjunction with administration to identify and maintain space for local members
- Scott reported that CUPE national felt all local members were included in WSIB but he planned to clarify
- Scott reported that the local had hired an employee under the work study program to assist in office administration
- Scott indicated that the local was looking for increased involvement from the membership
- Kevin moved to accept the Executive Report
- Scott W seconds
- Motion carries

## **7) Reports from Committees and Delegates**

### **Budget Committee**

- Jim discussed the role of the budget committee; creating a budget, handling finances, designating where to spend local resources. The committee is looking for two members.

### **Bargaining Committee**

- Matt reported on the OUWCC and the progress of bargaining; goals set forth for bargaining, arbitration and rulings, future progress
- The bargaining committee will handle the entire process of creating the new collective agreement for the local. The committee is looking for 4 members

### **Membership Committee**

- Brent reported on the orientation event and the goals of the committee; increase participation of membership, organize events and communicate with members. The committee is looking for two members

### **Stewards Committee**

- Ovidu reported on the role of the stewards committee; communicate with members in each faculty, address concerns, grievance procedure. Stewards from each faculty have previously been identified

### **Health and Safety Committee**

- Ovidu reported that he sits on the Joint Health and Safety Committee and is part of regular inspections
- Scott W moved to accept the reports from committees and delegates
- Joey seconded
- Motion carried

## **8) Nominations and Elections**

- Scott moved to accept the local bylaws in their current state
- Ovidu seconded
- Motion carried

### **Nominations of trustees**

- Scott Wiebe nominated himself
- Joey Tanney nominated himself
- Kevin Shorthouse nominated himself

## **9) Personal Development Bursaries**

- Personal development bursaries were given to 5 members of the local
- Jennifer suggested that more advertising of the bursaries to members be undertaken

## **10) Graduate Student Association**

- Matt reported on the initiative to create a GSA including the history of GSA and LUSU issues
- Matt indicated that the local would be involved in the initial steps in terms of giving a 2000 dollar donation to the GSA in trust from the local
- The local would work to establish a board of directors and formal elections
- Discussion followed on the merits of a GSA
- Joey moved to accept the motion to provide a 2000 donation to the GSA
- Scott seconded
- Motion Carried

## **11) Unfinished Business**

- Matt motioned to accept the LUSU office agreement
- Joey seconded
- Motion defeated
- Matt moved to ask LUSU for a new office agreement as the rent was unreasonable
- Lindsey seconded
- Motion carried

## **12) New Business**

- A representative from the Lakehead formula SAE race team explained the project to the local and requested a donation in support of the team
- Jennifer motioned to donate 1500 dollars to the team
- Ovidu seconded
- Motion carried

## **13) Good of the Union**

- All enjoyed pizza courtesy of the union

## Adjourn

- Liane motioned to adjourn the meeting
- Kevin seconded
- Motion carried

## KEY DECISIONS

- Ratification of Local 3905 Bylaws
- Three trustees were elected
- Motion defeated to accept LUSU office agreement
- Motion carried to approach LUSU re: new agreement
- Motion carried to approve 2000 donation to GSA
- Motion carried to approve 1500 donation to formula SAE team

## ACTION ITEMS

Follow-up Item	Responsible Party	Completion Date
Tax Forms for executive payments	Jim	Next Meeting
Budget Committee	Jim	Next Meeting
Formation of an annual bursary	Budget Committee	April
LUSU Office Agreement	Matt	Pending new agreement
WSIB Coverage	Scott	Next Meeting
Bargaining Committee	Matt	Next Meeting
Membership Services Committee	Brent	Next Meeting
Trustees Report	Trustees	January
Donation to the GSA	Scott	Next Meeting

**DATE OF NEXT MEETING: April 2010**

**MINUTES RECORDED BY:** \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_

**Date:** \_\_\_\_\_